

FAMILY AND COMMUNITY ENGAGEMENT PLAN

2018 - 2019



Richards Middle School Richards Middle School

3555 Sugarloaf Parkway
Lawrenceville, GA 30044
(770) 995-7133

<http://www.richardsmiddle.org>

Revised: August 23, 2018

Visit our Parent Center!

Our Parent Center has many resources like books, study materials, games, and activities you can check out to use at home with your child.

Need help finding materials?

Lizbeth Martinez, our parent support person is available to assist you.

Phone: 770-338-4815

e-mail: Lizbeth_martinez@gwinnett.k12.ga.us

Location: Room 1.114

Parent Center Hours: 8:30-4:30 Monday-Friday

Computers are available for parents/family members to use to explore the Parent Portal, e-CLASS, and other educational resources to support the learning of their child.

WHAT IS A FAMILY & COMMUNITY ENGAGEMENT PLAN? This is a plan that describes how Richards Middle will provide opportunities to improve family engagement that will support student learning at school and at home. All students and their families are invited and encouraged to fully participate in the opportunities described in this plan. Richards Middle School will provide information and as many opportunities as possible for the participation of all parents and family members.

WHERE IS THE PLAN AVAILABLE?

ONCE THE PLAN IS FINALIZED, A HARD COPY IS GIVEN TO ALL STUDENTS, AN ELECTRONIC COPY IS AVAILABLE ON OUR SCHOOL WEBSITE AND A HARD COPY IS AVAILABLE IN OUR PARENT CENTER.

HOW IS IT DEVELOPED AND REVISED?

RICHARDS MIDDLE SCHOOL ACTIVELY RECRUITS AND ENCOURAGES PARENTS, SCHOOL FACULTY, AND COMMUNITY MEMBERS TO HELP WITH TITLE I PLANNING AT THE ONSET OF EACH SCHOOL YEAR. A TITLE I PLANNING MEETING IS HOSTED AS AN OPEN MEETING WHERE ALL STAKE HOLDERS WORK IN SMALL GROUPS TO JOINTLY DEVELOP, REVIEW, REVISE AND APPROVE THE FAMILY AND COMMUNITY ENGAGEMENT PLAN, THE SCHOOL-WIDE PLAN, OUR SCHOOL-PARENT COMPACT, THE CALENDAR OF EVENTS, AND THE TITLE I BUDGET. IN THE SMALL GROUPS, PARENTS HAVE AN OPPORTUNITY TO DISCUSS THESE DOCUMENTS AT LENGTH. THEN BOTH VERBAL AND WRITTEN FEEDBACK IS SOLICITED FROM ATTENDING PARENTS. ALL SUGGESTIONS FOR IMPROVEMENT AS WELL AS CONCERNS ARE DOCUMENTED. THIS FEEDBACK ASSISTS IN THE FINAL REVISION OF ALL PARENT ENGAGEMENT DOCUMENTS. THOSE WHO ARE UNABLE TO ATTEND THIS MEETING HAVE THE OPPORTUNITY TO REVIEW THESE DOCUMENTS AND BUDGET IN THE MEDIA CENTER OR ON OUR SCHOOL WEBSITE TO PROVIDE INPUT BEFORE THE PLANS AND BUDGET ARE FINALIZED. ONCE THE PLAN IS FINALIZED, A HARD COPY IS GIVEN TO ALL STUDENTS, AN ELECTRONIC COPY IS POSTED ON OUR SCHOOL WEBSITE AND A HARD COPY IS AVAILABLE IN OUR PARENT CENTER. NEW STUDENTS RECEIVE A HARD COPY AS THEY REGISTER FOR SCHOOL.

“We believe that meaningful, two-way communication between teachers and families will improve academic success for students.”

At Richards Middle School, we strive to ensure that information is communicated in family-friendly language regarding all school related activities, parents' programs, workshops, and meetings via newsletters, phone calls, emails, text messages, flyers, and our school's marquee. To the extent possible, we will provide translation of Title I documents and materials as well as provide translators at parent meetings. We also provide opportunities for regular meetings at flexible times/dates as requested by parents to participate in two-way communication relating to the education of their child: Parent/ Teacher Conferences, SST Meetings, IEP Meetings, and Title I Planning Meetings. Parents may request additional conferences and meetings throughout the school year by emailing the specific teacher or calling the school office at 770-995-7133 to request a meeting.

✓ Participation in a Title I program benefits your child in many ways!

✓ Title I is a federal program designed to support school reform efforts to improve teaching and learning for all students.

✓ Title I programs are based on effective means of improving student achievement and include strategies to support family engagement.

✓ All Title I schools jointly develop a Family & Community Engagement Plan with parents and family members.

✓ The Title I Office reserves at least one percent of the district's total allocation to fund family and community engagement programs. The use of these funds is based on suggestions gathered at our spring input meeting from families and community members. Funds are distributed equally to all of our Title I schools.

✓ Childcare and/or transportation may be provided for meetings and school events.



Goals of Gwinnett County Public Schools:

Language Arts: All students will graduate as analytical readers, writers, and communicators of language.

Math: Students are expected to demonstrate proficiency through a deep understanding of numeracy with the ability to compute with fluency, think critically, and communicate their mathematical reasoning effectively.

Science: Students will develop a strong content understanding in the earth, life, and physical sciences as well as develop problem-solving and critical-thinking skills.

Social Studies: Students will develop a strong understanding of themselves and their role and responsibility in society by discovering the heritage of their nation within a global context

Goals of Richards Middle School :

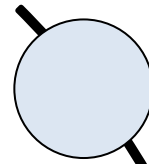
Richards Middle School students will demonstrate mastery in language arts with at least 50% (1117) of grades 6-8 students scoring Proficient and/or Distinguished on the EOG GA Milestones. A minimum of 15% (335) of students will score in the distinguished performance level. In Language Arts, 50% of students will also perform at or above the proficiency performance level on the GCPS District Assessment semester post-tests, with 15% of students recognized as distinguished.

School – Family Compacts

Richards Middle School will collaborate with parents to jointly develop a school-family compact that outlines how families, students, and the entire school staff, will share the responsibility for improved student academic achievement. The Compact explains how the school and families will build and develop a partnership to help children achieve the high academic standards of the district and state.

At Richards Middle School, our LSPI goal will target the skill of citing textual evidence in writing across all grades to include 6th, 7th, and 8th grade students.

ENGAGING AND EMPOWERING FAMILIES WITH...



Title I Program Information is available during Title I Planning and Annual Parent Meetings, on the school website, and in the Parent Center.

Curriculum Information Knowing what your student is learning at school is important. We will keep you informed throughout the year about what your student is learning during parent meetings, conferences, and on our school website.

Student Progress Monitoring The Parent Portal is an online resource that allows parents to view grades, attendance, schedules, assessment results, course history, and much more. Monitoring your student's progress in school is an important way to be engaged.

Parent Resources We have many resources available for checkout to use at home with your student. We also host a number of parent workshops to empower you as you work with your student at home. (see Calendar of Events)

Staff Training We will train our staff to effectively communicate with you. Your input on how we train our staff is valuable.

Communication We will communicate, to the extent feasible, all information with you in a language and format you understand. We will provide interpreters during parent workshops and academic events whenever possible. We will translate documents to the extent feasible.

Transition Support Entering a new school can be scary for both students and parents. We will host events to make sure both you and your child are aware of what is expected and how you can prepare as your student transitions to a new school.

Other support: No discretionary items are listed.

ENGAGEMENT MAKES A DIFFERENCE!